

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
MINUTES  
MAY 14, 2025**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, May 14, 2025**, in the Board of Education Conference Room, at 101 Ridge Rd., Little Silver, New Jersey. The Board will meet for an executive session at 6:30pm. Followed by a public session at 7:30pm.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and published in the Asbury Park Press on January 2, 2025. Notice of this meeting was also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS: 6:35pm**

Mrs. Amanda Galante, Mr. John Garofalo, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble, Mr. Mark Taylor, Mrs. Nicole Woods *Absent*: Mrs. Memone Crystian (*arrived 6:41pm*), Mrs. Tara Gibb,

Also in attendance:

Debra Pappagallo, School Business Administrator  
Dr. Louis Moore, Superintendent  
Athina Cornell, Esq.

**EXECUTIVE SESSION: 6:36pm**

**RECOMMENDED:** Motioned by Mrs. Henry and seconded by Mr. Taylor, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**Voice Vote:** *Ayes:* Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor, Mrs. Woods *Nays:* None *Absent:* Mrs. Crystian, Mrs. Gibb

**CALLED TO ORDER - ROLL CALL - 7:30pm**

Mrs. Memone Crystian, Mrs. Amanda Galante, Mr. John Garofalo, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble, Mr. Mark Taylor, Mrs. Nicole Woods *Absent:* Mrs. Gibb

Also in attendance:

Debra Pappagallo, School Business Administrator

Dr. Louis Moore, Superintendent

Athina Cornell, Esq.

Nyla Morton & Claire Smigie, Student Representatives

**PLEDGE OF ALLEGIANCE**

**PRESIDENT'S REPORT**

**PUBLIC COMMENT ON AGENDA ITEMS** (Board Policy #0167 - Public & Executive Sessions)

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- **NONE**

**PRESENTATIONS/COMMENDATIONS**

- Learning Ally Great Reading Games Competition: RBR Students Placed 4th Nationally - Ms. Massell & Ms. Pinto honored the top 10 students.

**CORRESPONDENCE**

- Roxanne Judice, *RBREA V.P. & Teacher* - Regionalization and listening to staff

**COMMITTEE REPORTS**

- Policy Committee met on 5/6/25 - Mrs. Lipp reported

**STUDENT REPRESENTATIVE REPORT**

- Nyla Morton & Claire Smigie reported on recent and upcoming events and student accomplishments.

**1.0 DISTRICT REORGANIZATION**

**Motioned by Mr. Taylor, and seconded by Mrs. Lipp, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Reorganization resolutions are approved as indicated: 1.1 through 1.15**

**1.1 Adoption of Policies**

That the Board approves and discusses the adoption of all existing Board Policies and Regulations for the 2025-2026 School Year.

**1.2 Organizational Chart**

That the Board approves the Organizational Chart for the District for the 2025-2026 School Year.

**1.3 Standard Operating Procedure Manual**

That the Board approves the District's Standard Operating Procedure Manual for the 2025-2026 School Year.

**1.4 Multi-year Plans**

That the Board approves the district's following previously approved multi-year plans for the 2025-2026 School Year:

- Long Range Facilities Plan
- Three-Year Comprehensive Maintenance Plan
- Technology Plan
- Comprehensive Equity Plan
- Emergency Management Plans

**1.5 Authorize Chart of Accounts**

Recommended that the Board of Education authorize the use of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2025-2026 School Year.

**1.6 Appointment of District Qualified Purchasing Agent/School Funds Investor**

WHEREAS, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (Currently \$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Red Bank Regional High School, pursuant to the statutes cited above hereby appoints Debra Pappagallo for the 2025-2026 School Year as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

BE IT FURTHER RESOLVED that Debra Pappagallo is hereby authorized to award contracts on behalf of the Board of Education that are in the aggregate less



than 15% of the bid threshold (Currently \$6,600) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Debra Pappagallo is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Board of Education when contracts in the aggregate exceed 15% of the bid threshold (Currently \$6,600) but are less than the bid threshold of \$44,000.

**1.7 Claims Auditor/Pre-payment Authority**

RESOLVED that the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for the 2025-2026 School Year.

**1.8 Custodian Of Records**

BE IT RESOLVED that Debra Pappagallo, School Business Administrator/Board Secretary be named to serve as Custodian of Records for the Red Bank Regional Board of Education for the 2025-2026 School Year.

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c 73.P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records, and

WHEREAS, the law designates that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and WHEREAS, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record shall be the maximum amount allowed by law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records, and

BE IT FURTHER RESOLVED, that the Red Bank Regional School District approves the form for the use of any person, who requests access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

**1.9     Establishment of Petty Cash Fund**

Recommended that the Board of Education approve the following:

WHEREAS; N.J.S.A. 18A:19-13, Petty Cash Funds provides that "the provision of this chapter shall not prevent the establishment and operation by a board of education of petty cash funds, pursuant to rules of the state board," and

WHEREAS; N.J.A.C. 6:20-2.10, Petty Cash Fund provides that:

- a. A district board of education may establish on July 1 of each year, or as needed, a petty cash fund or funds for the purpose of making immediate payments of comparatively small amounts, and
- b. A district board of education establishing a petty cash fund shall:
  1. Indicate the amount or amounts authorized for each fund;
  2. Set the maximum expenditure which may be made from each fund;
  3. Designate an individual who will be responsible for the proper disposition of each fund;
  4. Establish the minimum time period in which the designated person shall report to the Board of Education on amounts disbursed from each fund; and
  5. Approve a voucher prepared by the Board Secretary to replenish each fund.

All unused petty cash funds are to be returned to the depository at the close of each fiscal year.

NOW, THEREFORE, BE IT RESOLVED: That the Red Bank Regional High School Board Secretary/School Business Administrator is hereby authorized to establish and be responsible for a petty cash fund in the amount of \$1,500.00 for the 2025-2026 School Year.

**1.10     Purchasing Cooperatives**

Recommended that the Board of Education approve the following purchasing cooperatives for the 2025-2026 School Year:

ACES	Electricity and Natural Gas
ACT	Telecommunications

**Supplies, Trades, Services, Technology, Equipment, Time and Materials:**

Educational Data Services	Supplies, Trades, Services
Monmouth-Ocean Educational Services Commission	Supplies, Trades, Services
Educational Services Commission of New Jersey	Supplies, Trades, Services
Hunterdon County Educational Services Commission	Supplies, Trades, Services
Keystone Purchasing Network (KPN)	Supplies, Trades, Services
OMNIA Partners CoOp	Supplies, Trades, Services



PEPM Cooperative Purchasing  
Sourcewell

Supplies, Trades, Services  
Supplies, Trades, Services

**1.11 State Contract Purchasing Authorization**

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to

advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, The Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, Board of Education desires to authorize its Purchasing Agent for the 2025-2026 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that Board of Education does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

**1.12 Professional Services**

BE IT RESOLVED by the Board of Education to approve the following professional services appointments effective July 1, 2025 through June 30, 2026. The contracts are awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession:

**A. Auditing Services**

To appoint the accounting firm of Holman, Frenia Allison, P.C. as School Auditors at an annual fee of \$49,500. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

**B. Legal Services**

To continue the appointment of Methfessel & Werbel, as Board of Education Attorney at \$175 hourly billing rate July 1, 2025 through June 30, 2026. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

**C. Architectural Services**

To appoint Spiezle Architectural Group, Inc. as the Architect of Record for the School District for the 2025-2026 School Year. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A.

18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

**D. Engineering Services**

To appoint Boswell Engineering to provide engineering services for the School District for the 2025-2026 School Year. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

**E. LSRP Services**

To appoint Boswell Engineering to provide LSRP (Licensed Site Remediation Professional) for the School District for the 2025-2026 School Year. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

**F. Independent Registered Municipal Advisor**

To appoint Acacia Financial Group, Inc. as Independent Registered Municipal Advisor of Record and Continuing Disclosure Agent Service for the 2025-2026 school year. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

**G. Appointment of Bond Counsel**

To appoint Wilentz, Goldman & Spitzer, P.A. to provide specialized legal services necessary in connection with the capital program and the authorization and the issuance of obligations, and other related investment legal services of the Board of Education. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

**H. Insurance Consultants**

To approve the appointment of Alliant/Boynton Insurance Group, New Jersey School Boards Insurance Group, Monmouth-Ocean Counties



Shared Services Insurance Fund (MOCSSIF), and Brown and Brown Benefits Advisors, to provide insurance services which may be awarded by resolution without public advertising for bids per NJSA 18A:18A-5 for the 2025-2026 school year. By statute these do not require bids but do require Political Contribution Disclosures.

**I. Tax Shelter Annuity Companies**

To approve the appointment of the following Brokers of Record for provision of employee contributions of 403(b) tax shelter annuities for the 2025-2026 school year: Equitable, Aspire, Lincoln Investment, Vanguard, Trust Company, Penserv (Third Party Administrator).

**J. Third Party Administrator-FSA**

To approve the agreement between Horizon Blue Cross Blue Shield of New Jersey and the district for the 2025-2026 school year as third party administrator for the Health Flexible Spending Account Plan.

**K. Policy Services**

To continue the appointment of Strauss Esmay as the district's policy review services firm for the 2025-2026 school year.

**L. E-Rate Services**

To approve On-Tech Consulting, Inc. as the District's e-rate consultant for the 2025-2026 e-rate filing period On-Tech will prepare all e-rate applications and filings for the District.

**M. Medical Inspector/School Physician**

To appoint Dr. Richard Mojares, as Medical Inspector/School Physician and Dr. William Downs and Dr. Laith Qumey as alternate School Physicians in Dr. Mojares' absence, at an annual fee of \$13,500 for the 2025-2026 school year.

**1.13 Appointments**

Recommended that the Board of Education approve the following appointments for the 2025-2026 School Year.

a. Board Secretary	Debra Pappagallo
b. Assistant Board Secretary	Kimberly Kelly
c. Affirmative Action Officer	Whitney Ooms
d. Gender Equity Officer	Whitney Ooms
e. Public Agency Compliance Officer	Debra Pappagallo
f. AHERA Representative	Debra Pappagallo
g. Right-to-Know Contact	Debra Pappagallo
h. IPM Coordinator	Manuel Pabon
i. Basic Skills Improvement Contact	Erin Pinto
j. Basic Skills Improvement Representative	Erin Pinto
k. Chemical Hygiene Officer	Phil Greene
l. Substance Awareness Coordinator	Suzanne Keller



**1.14 Depository of School Funds**

Recommended that the Board of Education approve the following:  
WHEREAS; the Red Bank Regional High School Board of Education deems it advisable to designate a depository of all school funds.

NOW, THEREFORE, BE IT RESOLVED: That TD Bank be so designated effective May 14, 2025 until the next Reorganization meeting, and

BE IT FURTHER RESOLVED: That additional depository for investment purposes be designated as *Citizens Bank*, effective July 1, 2025 through June 30, 2026.

**1.15 Authorize Account Signatures**

Recommended that the Board of Education approve the following:

RESOLVED that the Red Bank Regional High School Board of Education hereby authorizes the following signatures on the accounts maintained by the Board of Education:

Athletic Account	School Business Administrator (required) Assistant Principal or Athletic Director (Requires two signatures)
Cafeteria Account	School Business Administrator or Superintendent (Requires one signature)
Capital Projects Account	Board President or Vice President School Business Administrator Superintendent (Requires three signatures)
General Operating Account	Board President or Vice President School Business Administrator Superintendent (Requires three signatures)
Payroll Account	School Business Administrator or Superintendent (Requires one signature)
Payroll Agency Account	School Business Administrator Superintendent (Requires two signatures)
Petty Cash Account	School Business Administrator or Superintendent (Requires one signatures)

Scholarship Fund/Account	School Business Administrator Superintendent (Requires two signatures)
Student Activities Account	Principal Assistant Principal Athletic Director (Requires two signatures)

**Voice Vote:** *Ayes:* Mrs. Crystian, Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor, Mrs Woods *Nays:* None *Absent:* Mrs. Gibb

## 2.0 **SUPERINTENDENT'S REPORT**

**Motioned by Mrs. Galante, and seconded by Mr. Taylor, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following resolutions are approved as indicated: 2.1 - 2.19**

### **Personnel**

#### 2.1 **2024-2025 Non-Contractual Extra work Extra Pay Additions**

That the Board of Education approve the following 2024-2025 non-contractual EWEP additions:

Name	Activity/Program	Stipend/Rate of Pay
<i>Eric Melone &amp; Colleen Garrigan</i> (shared 15 hrs.)	Curriculum Writing: Geometry	\$40.00 per hour
<i>Elizabeth Morris</i> (not to exceed 15 hrs.)	Foundations of Algebra	
<i>Hayley Hoffman</i>	Final Exam Grader (filling in for Science teacher on leave)	\$25.00 per hour (not to exceed 6 hours)
<i>Colleen Garrigan</i>	Spring/Summer Math Acceleration (5/14 - 8/20)	\$35.00 per hour (not to exceed 40 hours)
<i>Noelia Jimenez</i> <i>Michelle Spears</i> <i>Gabby Rosace</i>	Special Needs Chaperone-Prom	\$55.00 per event
<i>Matthew Kowalski</i> <i>Jacqueline Alvaro</i> <i>Sharon Mousselli</i>	Special Needs Chaperone-Graduation	\$55.00 per event



<i>Kim Homefield</i> <i>Mark Alter</i> <i>Cameron Kesting</i> <i>Samantha Fersini</i> <i>Jack Provine</i> <i>Sandra Ploe</i> <i>Christina Emrich</i>	CPR Certification for RBR Coaching Staff	\$25.00 per hour (not to exceed 3 hours each)
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**2.2     2025-2026 Coach Addition**

That the Board of Education approve the following 2025-2026 coach addition:

<b>Name</b>	<b>Sport</b>	<b>Stipend/Rate of Pay</b>
<i>Katrina Tedeschi</i> (replacing Emily Reid)	<i>Head Varsity</i> <i>Cheerleading Coach</i>	\$7,018.00
<i>Cara Scacco</i> (replacing Karina Tedeschi)	<i>Assistant</i> <i>Cheerleading Coach</i>	\$5,264.00

**2.3     Dock/Unpaid Days and Tardys**

That the Board of Education approve the following dock/unpaid day and tardy days:

<b>Employee ID</b>	<b>Dock/Unpaid Day/s</b>
5255	Dock days: 2 (5/6-5/7/2025)
5089	Tardy: 1/2 day

**2.4     2025-2026 Graduate Tuition**

That the Board of Education approve the following 2025-2026 Graduate Tuition reimbursement for the following staff members, under the provisions of the teacher's contract:

<b>Name</b>	<b>University/College</b>	<b>Credits</b>	<b>Start Date</b>
<i>MaryBeth Joyce</i>	William Paterson	9	9/1/2025
<i>Jennifer Kanuga</i>	Fresno Pacific	9	7/1/2025
<i>Stacy Shuff</i>	Fresno Pacific	9	7/1/2025

**2.5     Resignation**

That the Board of Education accept with regret the resignation of *Luis Maldonado*, Science Teacher Leave Replacement as of April 11, 2025.

**2.6     Amended Resignation**

That the Board of Education accept the updated resignation date for *Laurie Chiodo* from June 18, 2025 to June 30, 2025.

**2.7     Reappointment of Tenured Staff**

That the Board of Education approve the reappointment of the tenured staff for the 2025-2026 school year (see attached schedule A)

**2.8     Reappointment of Non-Tenured Staff**

That the Board of Education approve the reappointment of the non-tenured staff for the 2025-2026 school year (see attached Schedule B).

**2.9     Reappointment of Non-Tenurable Staff (pending negotiations)**

That the Board of Education approve the reappointment of the non-tenurable staff for the 2025-2026 school year pending negotiations (see attached Schedule C).

**2.10    Reappointment of Secretarial/Clerical Staff**

That the Board of Education approve the reappointment of the secretarial/clerical staff for the 2025-2026 school year (see schedule D).

**2.11    Reappointment of Maintenance Staff (pending negotiations)**

That the Board of Education approve the reappointment of the maintenance staff for the 2025-2026 school year pending negotiations (see attached Schedule E).

**2.12    Reappointment of Administrative Staff (pending negotiations)**

That the Board of Education approve the reassignment of administrative staff for the 2025-2026 school year pending negotiations (see attached Schedule F).

**2.13    Reappointment of Central Office Staff (pending negotiations)**

That the Board of Education approve the reappointment of the central office staff for the 2025-2026 school year pending negotiations (see attached schedule G).

**2.14    Reappointment of Non-Affiliated Staff (pending negotiations)**

That the Board of Education approve the reappointment of the non-affiliated staff for the 2025-2026 school year pending negotiations (see attached schedule H).

**2.15    Tenure Recommendation**

That the Board of Education approve the following tenure recommendations for the 2025-2026 school year:



<b>Name</b>	<b>Hire Date</b>	<b>Tenure Date</b>	<b>Department</b>	<b>Job Title</b>
<i>Maria Byrd</i>	9/1/2021	9/2/2025	Guidance	Counselor-MA
<i>Richard Golding</i>	9/1/2021	9/2/2025	Math	Teacher-MA+15
<i>Adam Michlin</i>	9/1/2021	9/2/2025	AoIT	Teacher-MA+30
<i>Jesabel Cruz</i>	10/4/2022	10/5/2025	Asst. Principal	Secretary-12 mo.
<i>Marissa Divers</i>	7/21/2022	7/22/2025	Guidance	Secretary-12 mo.
<i>Michelle Blanco</i>	8/9/2021	8/10/2025	Guidance	Director School Counseling, Health Services & Assessments

**Operations****2.16 Summer 2025 Programs**

**That the Board of Education approve the following Summer 2025 programs:**

**ELL Summer Program**

July 7 - July 31, 2025

M-Th.; 8 am - 1 pm

**Summer Slam**

July 7 - July 31, 2025

M-Th; 8-1pm

**Summer School (pending enrollment)**

July 7 - August 7, 2025

Session 1: 7:30 am – 10:30 am; M-Th

Session 2: 10:40 am – 1:40 pm; M-Th

**Extended School Year**

July 7 - August 7, 2025

Mon - Thurs.

8:00am - 1:00pm

**College Application Boot Camp**

August 4, 6, 11, 13, 18, 20, 25, 27, 2025

**Compliance**

**2.17 In-School and Out-of-School Suspensions**

That the Board of Education approve the April, 2025 in-school and out-of-school suspensions.

**2.18 Emergency Evacuation/Drill Report**

That the Board of Education approve the April, 2025 Emergency Evacuation/Drill report.

**Student Services**

**2.19 Parent Agreement**

That the Board of Education approve a parent agreement for student ID#274772

**Roll Call Vote:** *Ayes:* Mrs. Crystian, Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor, Mrs Woods *Nays:* None *Absent:* Mrs. Gibb  
*Abstentions:* Mr. Garofalo (2.1 & 2.7, C. Emrich only), Mr. Taylor (2.1 & 2.7 K. Homefield only)

**4.0 GOVERNANCE**

**Motioned by Mr. Taylor, and seconded by Mrs. Crystian, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1-4.3**

**4.1 Minutes**

That the Board of Education approve the minutes of the meeting held on April 30, 2025.

**4.2 Strategic Plan 2025**

That the Board of Education approve the 2025 Red Bank Regional Board of Education Strategic Plan as presented by NJ School Boards on April 9, 2025.

**4.3 First Reading of Policies and/or Regulations**

That the Board of Education approve the first reading of the following policies/regulations:

P5111	Eligibility of Resident/Non-Resident Students ( <i>Revised</i> )
P5512	Harassment, Intimidation, or Bullying ( <i>Revised</i> )
P5460	High School Graduation ( <i>Revised</i> )
P5516	Use of Electronic Communication Devices ( <i>Revised</i> )
R5516	Use of Electronic Communication Devices ( <i>New</i> )
P&R 5533	Student Smoking ( <i>Revised</i> )
P5701	Academic Integrity ( <i>Revised</i> )
P&R 7441	Electronic Surveillance in School Buildings &



On School Grounds (*Revised*)  
P8500 Food Services (*Revised*)  
P&R 9320 Cooperation with Law Enforcement Agencies (*Revised*)

**Voice Vote:** Ayes: Mrs. Crystian, Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor, Mrs Woods Nays: None Absent: Mrs. Gibb

## **5.0 FINANCE**

**Motioned by Mr. Garofalo, and seconded by Mrs. Henry, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.13**

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Debra Pappagallo, School Business Administrator/Board Secretary

### **5.1 Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2,".

NOW, THEREFORE BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended March 31, 2025 be approved as attached.

### **5.2 Board Certification of the Financial and Cash Reports of the Board Secretary**

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

### **5.3 Payment of Bills**

Recommended that the Board of Education approve the following:

**RESOLVED:** That the Red Bank Regional High School Board of Education approve the attached list of bills for payment for the period ending Wednesday, May 14, 2025 in the following appropriation accounts:

<b>Fund</b>	<b>Description</b>	<b>Amount</b>
10	General Fund	\$1,223,571.29
20	Special Revenue Funds	\$41,206.83
30	Capital Projects Fund	\$38,873.00
40	Debt Service Fund	-
60	Food Service Fund	-
	<b>TOTAL EXPENDITURES</b>	<b>\$1,303,651.12</b>

**5.4 Transportation Contract Renewal for the 2025-2026 School Year**

That the Board of Education approve the transportation contract renewal with ***Durham School Services*** for the 2025-2026 school year.

<b>Contract #</b>	<b>Route</b>	<b>Base Bid 2000-2001</b>	<b>2024-2025 Cost Per Diem</b>	<b>Increase</b>	<b>2025-2026 Cost per Diem</b>	<b>Number of Days</b>	<b>Annual Cost</b>
#2011	H1	\$117.00	\$196.83	3.57%	\$203.85	180	\$36,693.00
	H2	\$117.00	\$196.83	3.57%	\$203.85	180	\$36,693.00
	H3	\$117.00	\$196.83	3.57%	\$203.85	180	\$36,693.00
	H4	\$117.00	\$196.83	3.57%	\$203.85	180	\$36,693.00
	H5	\$117.00	\$196.83	3.57%	\$203.85	180	\$36,693.00
	H6	\$117.00	\$196.83	3.57%	\$203.85	180	\$36,693.00
	H7	\$117.00	\$196.83	3.57%	\$203.85	180	\$36,693.00
	H8	\$117.00	\$196.83	3.57%	\$203.85	180	\$36,693.00
	H20	\$60.75	\$102.20	3.57%	\$105.84	180	\$19,051.20
	V621	\$176.46	\$297.78	3.57%	\$308.41	180	\$55,513.80
#H9	H9	\$117.00	\$196.83	3.57%	\$203.85	180	\$36,693.00



#2012	S001	\$165.59	\$290.08 + Aide \$63.88 = \$353.96	3.57%	\$300.43 + Aide \$66.16 = \$366.59	180	\$65,986.20
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**5.5 Transportation Contract Renewal for the 2025-2026 School Year**

That the Board of Education approve the transportation contract renewal with *Jays Bus* for the 2025-2026 school year.

Contract #	Route	Base Bid 2022-2023	2024-2025 Cost Per Diem	Increase	2025-2026 Cost per Diem	Number of Days	Annual Cost
H10	H10	\$229.00	\$251.26	3.0%	\$258.79	180	\$46,582.20
0050	0050	\$219.00	\$229.95	3.0%	\$236.84	180	\$42,631.20

**5.6 Transportation Contract Renewal for the 2025-2026 School Year**

That the Board of Education approve the transportation contract renewal with *Seman Tov* for the 2025-2026 school year.

Contract #	Route	Base Bid 2022-2023	2024-2025 Cost Per Diem	Increase	2025-2026 Cost per Diem	Number of Days	Annual Cost
#S002	S002	\$320.00	\$249.20 + Aide \$113.27 = \$362.47	3.0%	\$256.67 + Aide \$116.66 = \$373.33	180	\$67,199.40

**5.7 Athletics Contract Renewal for the 2025-2026 School Year - R. Helfrich & Son, Inc.**

That the Board of Education approve the Athletics Transportation contract renewal with *Helfrich & Sons, Inc.* for the 2025-2026 school year.

Multi-Contract	2019-2020 Base Bid	2024-2025 Cost/per hr per sport	Increase	2025-2026 Cost/per hr per sport
1A	\$80.00	\$92.06	3%	\$94.82

**5.8 2025-2026 Transportation Jointure with Middletown Twp. H.S. District**

That the Board of Education approve the Middletown Twp. High School District Transportation Jointure *SFC-2-JK* to and from Hawkwood School for the 2025-2026 school year, including ESY. Annual Cost: \$36,750.00

**5.9     2025-2026 MOESC Contract for School Nursing Services**

That the Board of Education approve the 2025-2026 MOESC contract for school nursing services.

**5.10    2025-2026 MOESC Non-Public Contracts**

That the Board of Education approve the 2025-2026 MOESC contracts for school *Non Public School Nursing Services, non Public Security, Non Public Technology, Non Public Text Book Purchasing and Non Public IDEA Funds.*

**5.11    Bid Rejection – Site Improvements**

A. The Red Bank Regional Board of Education in the County of Monmouth (“Board”) advertised for bids for Site Improvements at Red Bank Regional High School (“Project”).

B. On April 30, 2025, one bid was received for the Project from the following bidder:   *Precise Construction Incorporated     Base Bid: \$1,847,370*

C. Because Precise Construction Incorporated was the lowest bidder at \$1,847,370 and because its base bid exceeds the Board’s projected budget, the Board’s Architect, Spiezle Architectural, Inc., has recommended the rejection of all bids pursuant to *N.J.S.A. 18A:18A-22*.

D. The Board, knowing that all bids may not be rejected for arbitrary reasons and without good reason, accepts and agrees with the Architect’s rationale and recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Board that the bids received as of and opened on April 30, 2025 for the Project are hereby rejected for the reasons expressed herein, and the bidder shall be so notified in writing by the District and any bid security submitted in connection with the bid shall be returned to the bidder.

BE IT FURTHER RESOLVED that the Board Authorizes the project to be re-bid.

**5.12    Professional Development - Employee**

That the Board of Education approve the following professional development requests:

<b>Employee</b>	<b>Location</b>	<b>Date</b>	<b>Amount</b>	<b>Account</b>
Victoria Pirher	IB Extended Essay - <i>Austin, TX</i>	July 20-23, 2025	\$2,799.00	11-000-223-580-066

Lori Todd	School Bullying Conference - <i>Atlantic City</i>	May 28, 2025	\$357.20	11-000-223-580-076
Rob Donohoe	School Bullying Conference - <i>Atlantic City</i>	May 28, 2025	\$359.90	11-000-223-580-076
Lauren D'Amico	AP Economics - <i>On-Line</i>	June 23-27, 2025	\$675.00	Title II

**5.13 Field Trips**

That the Board of Education approve the field trips for the 2024-2025 school year.

<b>Date:</b>	<b>May 19, 2025</b>
Leave:	3:30pm
Return:	n/a
Group:	Spanish Honor Society
Purpose:	Language Skills
Destination:	Mi Lupita's Kitchen
Teacher:	Yvette Mendoza
Student #	20-25
Chaperone #	1
Transportation Cost:	Self Transported
Fees:	\$640.00 (Activity Acct.)

<b>Date Change:</b>	<b>May 30, 2025</b> <i>(previously approved for 5/29 on 4/30/25)</i>
Leave:	11:45am
Return:	2:15pm
Group:	Italian Class - 12th Graders
Purpose:	Using language skills
Destination:	Undici Taverna, Rumson
Teacher:	Amy Eagelton
Student #	48
Chaperone #	4
Transportation Cost:	\$611.00 (Activity Acct.) <i>amended</i>
Fees:	\$1,060.00 (Activity Acct.)

<b>Date:</b>	<b>May 30, 2025</b>
Leave:	8:30am
Return:	10:45am
Group:	Bucs for Life Students
Purpose:	Tri-District Olympics
Destination:	Rumson Fair Haven HS
Teacher:	Amanda Dorvin



Student #	13
Chaperone #	8
Transportation Cost:	\$200.00 (Dept. Budget/Act. Acct.)
Fees:	\$0

<b>Date Change:</b>	<b>June 4, 2025</b> <i>(previously approved for May 5th on 4/30/25)</i>
Leave:	9:15am
Return:	12:00pm
Group:	Bucs For Life Students
Purpose	US History Curriculum
Destination:	Allaire Village, Farmingdale
Teacher	Amanda Dorvin
Student #	13
Chaperone #	9
Transportation Cost	\$315.00 (Dept. Budget/Act. Acct.)
Fees:	\$130.00 (Dept. Budget/Act. Acct.)

**Voice Vote:** *Ayes:* Mrs. Crystian, Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor, Mrs Woods *Nays:* Mr. Noble (5.10) *Absent:* Mrs. Gibb

### **PUBLIC COMMENT:**

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Rob Donohoe, *RBR Asst. Principal* - speaking personally, addressed a doc day
- Sunny Lenhard, *RBREA President* - Board of Education enforcement on days off policy, reported on teacher accomplishments and events.

### **OLD BUSINESS**

- Mr. Nobe reported on the N.J. School Boards Association Meeting. Dr. Mazzone was recognized as Monmouth County's Teacher of the Year. Board Member, Nicole Woods certified BOE Meeting.

### **NEW BUSINESS**

- Mr. Noble led a moment of silence for former board member, Emily Doherty who recently passed away.
- Mr. Garofalo mentioned that the Board had dedicated the Board of Education conference room in her name while she was alive which made her very happy.
- Mrs. Woods reported on attending the NJSBA Delegate Meeting.

- Mrs. Galante mentioned the NJ Dept. of Education Broadcasts

**EXECUTIVE SESSION II - 8:13pm**

Motioned by Mrs. Galante, and seconded by Mrs. Crystian, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**ADJOURNMENT - 8:40pm**

There being no other business to come before the Board, a motion to exit Executive Session and adjourn the meeting was moved by Mrs. Woods and seconded by Mrs. Henry.

**Voice Vote:** *Ayes:* Mrs. Crystian, Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor, Mrs Woods *Nays:* None *Absent:* Mrs. Gibb

Respectfully submitted,

Debra Pappagallo,  
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: June 11, 2025